2014 Survey on Employment Trends (Survey Form 1 for Business Office)

first half of the year

The information supplied in this Survey Form shall not be used for purposes other than statistics, nor shall it be revealed to any third party. Please therefore fill in accurate information.
 In filling in this Survey Form, please refer to the attached guidance on how to fill it in.

	2 Total number of regular employees across the entire enterprise	1,000 persons or more	300 - 999 persons	100 - 299 persons	30 - 99 persons	5 - 29 persons	Publicly- owned or state-run
1 Name and	Including workers of all business offices affiliated to the same enterprise (company) as at the end of December 2013	1	2	3	4	5	6
address of the business office	3 Main product, or business details	("Main produ	ct" refers to a	product gener	ating the large	st part of the	revenue.)
	4 Name of the person filling in the form Telephone number			()	

O This survey was carried out in relation to individual establishments.

Head offices, branch offices, sales offices, factories, etc. are counted as separate establishments. Please respond in relation to your establishment.

5 Transfer of regular employees (i) Those who are employed on a non-fixed term basis (ii) Those who are employed for a period of over one month (I), (III)

(ii) Those who are employed for a period of over one month (iii) Those who are employed on a fixed term basis for a period of up to one month, or those who are employed on a daily basis, and those who were employed for more than 18 days per month during the previous two months "Part-time workers" refer to regular employees with shorter daily work hours compared with general workers in the same business office, or those with the same daily work hours but with

shorter weekly work hours.

			(1)					(2)	The nu over th		-		-		ed	(3) Work	ers who) have b	een					lar empl inuary to			ed	(5)					
	Classifica	tion	Num	he end	regular of Deco	ember 2	2013	(inclu worke reinsta compl secon	(A employ ding sec ers and v ated afte letion of dment)	A) yed conded workers er the the		Transi the sau (comp have r to wag	(ferred f me ente any), v regained ges	B) from wi erprise vorkers I entitle	who ement	period define emplo period 2014	ned to n l of emp ad perio byment o l of Jan	ploymer d of over the	nt from e June	Resign second worker comple second	ed (inc led wor rs reins etion of lment)	A) cluding kers ar	nd fter the	Worke other p same e (comp whom withhe	(B) Workers who took up other positions within the same enterprise (company), workers for whom wages have been withheld $(1) + (2) \pm (3) - (4) =$			ine 2014	4				
_				Thousand	-	<u> </u>	Persons	Thousand			Persons	Thousand			Persons	Thousand			Persons	Thousand			Persons	Thousand			Persons		Thousand		<u> </u>	Persons	
	No defined perior	(I) d of employment								(+																	
Male	Defined period	(II) of employment														-																	
	Male	total		•			•									<u>.</u>		-	-									a					
	No defined perior	(III) d of employment														+																	
Female	Defined period	(IV) of employment														-																	
	Femal	e total		<u> </u>									-	-	-			-	-			-	•			•		b					
	Total of male :	(V) and female	А					В									Г			С								D					a + b
ſ		(VI) Male															+											с					
	Of which, part-time workers	(VII)															╈											d					
	part-unie workers	5 Female Total of male and female		<u> </u>	<u> </u>	<u> </u>	<u> </u>	L				<u> </u>				<u> </u>				<u> </u>			<u> </u>			<u> </u>	<u> </u>	E					c + d
	Of which, worke seconded from oth enterprises	rs)]							
																hich, t ng fro	hose m Apr	il-	1						m ano		transfe		18				

Frame to fill	in of Ministry of Health, Labour and W	/elfare		-				
Extraction of new	 Number of new workers (transcribe the data in Section (V) B) 	(2) Extraction rates	(3) Number of new workers surveyed		Extraction	 Number of resigned workers (transcribe the data in Section (V) C) 	(2) Extraction rates	(3) Number of resigned workers surveyed
workers		/			of resigned workers		/	

6 Number of regular employees by gender and by age group

Please fill in the number of regular employees as at the end of June 2014 (nominal regular employees and employment on a temporary basis or on a daily basis) by gender and by age grou
The age group division simplified chart is indicated in the guidance of how to fill it in.

Age group		le total	Of which, part-time we	orkers		ile total XI)	Of which, part-time workers (XII)			
	Thousand	Persons	Thousand	Persons	Thousand	Persons	Thousand	Persons		
(1) Less than 19 years old										
(2) 20 – 24 years old										
(3) 25 – 29 years old										
(4) 30 – 34 years old										
(5) 35 – 39 years old										
(6) 40 – 44 years old										
(7) 45 – 49 years old										
(8) 50 – 54 years old										
(9) 55 – 59 years old										
(10) 60 – 64 years old										
(11) 65 years and over										
Total check										
		1	↑			1		<u>, </u>		
"5 Transfer of regular employ	ees"	(5) a	(5)	с		5) b		(5) d		

*The numbers of persons indicated in sections framed in the same colour on the left hand and right hand pages should correspond with each other.

7 Number of regular employees by employment and the number of unsatisfied vacancies Please fill in the number of regular employees and the number of unsatisfied vacancies as at the end of June 2014 by employment. Where someone is engaged in 2 or more roles, make the entry in their main role.

Occupation	Number of regular employees (XIII)					s Of v		, time w			N	Number of unsatisfied vacancies (XV)					vhich part-1			
		Thousand			Persons		Thousand			Persons		Thousand			Persons		Thousand		Persons	
(01) Administrative and managerial workers																				
(02) Professional and engineering workers																				
(03) Clerical workers																				
(04) Sales workers																				
(05) Service workers																				
(06) Security workers																				
(07) Manufacturing process workers																				
(08) Transport and machine operation workers																				
(09) Construction and mining workers																				
(10) Carrying, cleaning, packaging, and related workers																				
(11) Other workers																				
Total check																				
"5 Transfer of regular employees	."	=	↑ (5) [D			(↑ (5) E	:		is ma	ide to		ce the	e pers	son ei				nd a job offe ardless of

Thank you for your cooperation.

Ministry of Health, Labour and Welfare

2014 Survey on Employment Trends (Survey Form 2 for Business Office)

• The information supplied in this Survey Form shall not be used for purposes other than statistics, nor shall it be revealed to any third party. Please therefore fill in accurate information.

second half of the year

 $\circ\,$ In filling in this Survey Form, please refer to the attached guidance on how to fill it in. 2 Total number of 1,000 Publicly-300 - 999 100 - 299 30 - 99 5 - 29 regular employees owned or persons or persons persons persons persons across the entire enterprise more state-run Including workers of all business offices affiliated to the same enterprise (company) at the end of December 2014 2 3 4 5 6 1 Name and address of 3 Main product, or 'Main product'' refers to a product generating the largest part of the revenue.) the business business details office 4 Name of the person filling in the form Telephone number To be counted in the Section of "No defined period of 5 Transfer of regular employees (i) Those who are employed on a non-fixed term basis employment" (I), (III) (ii) Those who are employed for a period of over one month (iii) Those who are employed on a fixed term basis for a period of up to one month, Regular employees To be counted in the Section of or those who are employed on a daily basis, and those who were employed "Defined period of employment" (II), (IV) for more than 18 days per month during the previous two months "Part-time workers" refer to regular employees with shorter daily work hours compared with general workers in the same business office, or those with the same daily work hours but with shorter weekly work hours (2) The number of regular employees increased (3) (4) The number of regular employees decreased (1) over the period of July to December 2014 Workers who have been over the period July to December 2014 (5) switched to no defined Number of regular employees (A) (B) (A) (B) Number of regular employees as period of employment at the end of June 2014 Workers who took up Newly employed Resigned (including Transferred from within rom defined period of at the end of December 2014 including seconded other positions within the Classification the same enterprise econded workers and employment over the workers and workers same enterprise period of July to December 2014 (company), workers who workers reinstated after company), workers for einstated after the he completion of the nave regained entitlement completion of the whom wages have been o wages econdment) withheld econdment) $(1) + (2) \pm (3) - (4) = (5)$ (I) No defined per iod of er (II) Male Defined period of employment а Male total (III) od of en (IV Defined period of employment Female total (V) + b Total of male and female (VI Male (VII d Of which part-time worker: Female Total of male and + d female Of which, workers econded from other (VIII enterprises of which, those transferred Of which, those leaving 1om another enterprise 18 om October-December from October-Decembe

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rame to	fill in (of Ministry	of Health.	Labour a	und Welfare

Extraction	 Number of new workers	(2) Extraction	(3) Number of new
of new	(transcribe the data in Section (V) B)	rates	workers surveyed
workers		/	

Extraction	 Number of resigned workers	(2) Extraction	(3) Number of resigned
of resigned	(transcribe the data in Section (V) C)	rates	workers surveyed
workers		/	