2013 Survey on Employment Trends (Survey Form 1 for Business Office)

first half of the year

O The information supplied in this Survey Form shall not be used for purposes other than statistics, nor shall it be revealed to any third party. Please therefore fill in accurate information.
O In filling in this Survey Form, please refer to the attached guidance on how to fill it in.

	2 Total number of regular employees across the entire enterprise	1,000 persons or more	300 - 999 persons	100 - 299 persons	30 - 99 persons	5 - 29 persons	Publicly- owned or state-run
1 Name and	Including workers of all business offices affiliated to the same enterprise (company) as at the end of December 2012	1	2	3	4	5	6
address of the business office	3 Main product, or business details	("Main produ	ct" refers to a	product gener	ating the large	st part of the	revenue.)
	4 Name of the person filling						
	in the form						
	Telephone number			()	

O This survey was carried out in relation to individual establishments.

Head offices, branch offices, sales offices, factories, etc. are counted as separate establishments. Please respond in relation to your establishment.

5 Transfer of regular employees Regular employees	$\left\{ \right.$	(ii) (iii)	Those who are employed on a non-fixed term basis Those who are employed for a period of over one month Those who are employed on a fixed term basis for a period of up to one month, or those who are employed on a daily basis, and those who were employed for more than 18 days per month during the previous two months	}	To be counted in the Section of "No defined period of employment" (I), (III) To be counted in the Section of "Defined period of employment" (II), (IV)
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"Part-time workers" refer to regular employees with shorter daily work hours compared with general workers in the same business office, or those with the same daily work hours but with shorter weekly work hours.

							(2)	The	number	of regu	lar em	nlovee	s increa	ased	(3)				(4)	The nu	ımber o	of regul	ar emp	lovees	decrea	sed	1				
			(1)				(-)			iod Janu						ers wh	o have	been	,				nuary t				(5)				
	Classification	n		ber of the end		oyees as	(inch work reins comp		(A) oyed econded worke fter the of the	d ers	Tran	sferred ame en apany), regain	(B) from v terprise worker	within e rs who tlement	perio define emple	d of emed perions oyment d of Jan		ent from	Resign second worked compl		A) cluding kers ar	nd	Works other p same of	ers who position enterpri any), v wages	B) took took the second by the	in the		at the e		employeune 201 = (5)	
				Thousand	d	Person	ns Thousan	nd		Persons	Thousar	nd		Person	Thousan	d		Persons	Thousand			Persons	Thousand		i	Persons	š	Thousan	d		Persons
	No defined period of	(I) employment													+																
Male	Defined period of er	(II)																													
	Male tota	al									V																a				
	No defined period of	(III) employment													+																
Female	Defined period of er	(IV)													-																
	Female to	otal																									b				
	Total of male and	(V) I female	A				В									ſ			С								D				
		(VI) Male																									С				
	Of which, part-time workers	(VII) Female																									d				
		Total of male and female																									Е				
	Of which, workers econded from other enterprises	(VIII)		_																					1						
															hich, i		ril-	(17)								transf		(18)	Γ		

Extraction	(1) Number of new workers (transcribe the data in Section (V) B)	(2) Extraction rates	(3) Number of new workers surveyed
of new workers		/	

Extraction	(1) Number of resigned workers	(2) Extraction rates	(3) Number of resigned
of resigned	(transcribe the data in Section (V) C)		workers surveyed
workers		/	

6 Number of regular employees by gender and by age group

Please fill in the number of regular employees as at the end of June 2013 (nominal regular employees and employment on a temporary basis or on a daily basis) by gender and by age group. The age group division simplified chart is indicated in the guidance of how to fill it in.

	Age group	М	ale total		Of which	ime work	ers	Fe	emale to	tal	Of wh	time work	ers
			(IX)			(X)			(XI)			(XII)	
		Thousand		Persons	Thousand		Persons	Thousand		Persons	Thousand		Persons
(1)	Less than 19 years old												
(2)	20 – 24 years old												
(3)	25 – 29 years old												
(4)	30 – 34 years old												
(5)	35 – 39 years old												
(6)	40 – 44 years old												
(7)	45 – 49 years old												
(8)	50 – 54 years old												
(9)	55 – 59 years old												
(10)	60 – 64 years old												
(11)	65 years and over												
	Total check												
			1			1			1			1	
_))					
Trans	sfer of regular employe	es"	(5) a			(5) c			(5) b			(5) d	

*The numbers of persons indicated in sections framed in the same colour on the left hand and right hand pages should correspond with each other.

7 Number of regular employees by employment and the number of unsatisfied vacancies

Please fill in the number of regular employees and the number of unsatisfied vacancies as at the end of June 2013 by employment. Where someone is engaged in 2 or more roles, make the entry in their main role.

Occupation	Num	ber of		•	loyees	Of v	which part-	time w			N		of uns		ed	Of v		ime woi	rkers	
			(XIII)	_	_			(XIV)				(XV)					(XVI)		
	_	Thousand			Persons	ì	Thousand		<u> </u>	Persons		Thousand			Persons		Thousand		P	ersons
O1) Administrative and managerial workers			Ì																	
(02) Professional and engineering workers																				
(03) Clerical workers																				
(04) Sales workers																				
(05) Service workers																				
(06) Security workers																				
(07) Manufacturing process workers																				
(08) Transport and machine operation workers																				
(09) Construction and mining workers																				
(10) Carrying, cleaning, packaging, and related workers																				
(11) Other workers																				
Total check																				
	$\overline{}$		1					1			"Uns	atisfi	ed vac	ancie	s" me	ans v	vhere	there	is a jol	o, a
5 Transfer of regular employees	s"]	=	(5) [)				(5) E	<u> </u>		is ma	ade to		ce the	e pers	on er			at job,	

2013 Survey on Employment Trends (Survey Form 2 for Business Office)

second half of the year

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1 N	ame and															iliated t	to the sa		prise (c	ss offices ompany) as 013		1	2		3		4		5		6	
ac th	ddress of the business														3			uct, or letails			("Ma	in prod	ict" refe	rs to a	a produc	t gener	rating the	e large	st part o	the re	evenue	.)
															4	in th	e forn	ne pers n ne numb		ling					()				
5 7	Fransfer of regi	ular employ	/ees	"P		ne wor		(iii)	Those or those for mo	who as who as se who	re emp re emp are en n 18 da	oloyed o oloyed o nployed nys per	for a pe on a fix d on a o month	eriod of ted terr daily ba during	n basis asis, and the pro	one mo for a p d those evious	period of who we two m		ployed		} e same	→	employ To be c "Define	ment" ounte	'(I), (III ed in the iod of er) Sectior nployn	nent" (II)), (IV)	•		1	
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	No defined period	(I) of employment														+																
Male	Defined period o	(II) f employment																														
	Male t	otal (III)		ŀ		1	1											1			-	1					a					
le	No defined period	` '														+							-				-					
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	part-time workers	Female Total of																									E			—		
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П,	enterprises	(,,,,,,	<u> </u>			<u> </u>	<u> </u>	_	<u> </u>		<u> </u>	<u></u>					 	,							+			<u> </u>	<u> </u>			
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Frame to fill in of Ministry of Health, Labour and Welfare

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	(1) Number of new workers	(2) Extraction	(3) Number of new
Extraction of new	(transcribe the data in Section (V) B)	rates	workers surveyed
workers			
		/	

Extraction of resigned	(1) Number of resigned workers (transcribe the data in Section (V) C)	(2) Extraction rates	(3) Number of resigned workers surveyed
workers		/	