

Note: Do not fill in spaces marked with *.

(As of October 1, 2020)

*									*								*							
Ref. Number									Health center code								Municipality code							

(1) Address of the institution	〒 TEL												
(2) Name of the institution													
Corporate Number													

(3) Details of non-practice

1 Temporarily closed.

2 Not in practice for a year or longer.

3 Not in practice for less than a year.

(4) Establishing organization			(8) Clinical special Circle all that apply.				(9) Number of patients		
			Proclaimed	Not practiced in September	Only specific days of the week	Circle clinical specialties proclaimed, clinical specialties Proclaimed, clinical specialties not practiced in September, and clinical specialties in practice only on specific days of the week.	Total number of outpatients in September	Number of existing inpatients as of 24:00 hours of 30th September	
Circle the one that applies from 01-26. Establishing organizations marked with * must circle 27 too, if you are a medical educational institution.									
01	MHLW	National government	I	01	01	01	Internal medicine	p	p
02	National Hospital Organizations		I	02	02	02	Respiratory medicine	p	p
03	National University Corporation*		I	03	03	03	Cardiovascular medicine	p	p
04	National Institute of Occupational Safety and Health, Japan		I	04	04	04	Gastroenterological medicine	p	p
05	National Research Center for Advanced and Specialized Medical Care		I	05	05	05	Renal medicine	p	p
06	Japan Community Health Care Organization		I	06	06	06	Neurology	p	p
07	Others		I	07	07	07	Diabetes and endocrinology (Internal medicine of metabolism)	p	p
08	Prefectures*		I	08	08	08	Hematology	p	p
09	Municipalities*		I	09	09	09	Dermatology	p	p
10	Local Incorporated Administrative Agencies*		I	10	10	10	Allergy	p	p
11	Japan Red Cross		I	11	11	11	Rheumatology	p	p
12	Saiseikai Imperial Gift Foundation		I	12	12	12	Infectious diseases medicine	p	p
13	Hokkaido Social Service Association		I	13	13	13	Pediatrics	p	p
14	National Welfare Federation		I	14	14	14	Psychiatry	p	p
15	Federation of National Health Insurance Organizations		I	15	15	15	Psychosomatic medicine	p	p
16	Health insurance societies and their federations	II	16	16	16	Surgery	p	p	
17	Mutual aid associations and their federations		17	17	17	Respiratory surgery	p	p	
18	National Health Insurance Societies		18	18	18	Cardiovascular surgery	p	p	
19	Public interest corporations		19	19	19	Breast surgery	p	p	
20	Medical corporations		20	20	20	Broncho-esophagological surgery	p	p	
21	Private university corporations*		21	21	21	Gastroenterological surgery	p	p	
22	Social welfare corporations		22	22	22	Urology	p	p	
23	Health Co-operative Association of JCCU		23	23	23	Proctological surgery	p	p	
24	Business corporations		24	24	24	Neurosurgery	p	p	
25	Other corporations		25	25	25	Orthopedic surgery	p	p	
26	Individuals		26	26	26	Plastic surgery	p	p	
27	Medical educational institutions (regrouped)	27	27	27	Cosmetic surgery	p	p		
(5) Number of beds permitted			28	28	28	Ophthalmology	p	p	
Psychiatric beds		bed	29	29	29	Otorhinolaryngology	p	p	
Infectious diseases beds		bed	30	30	30	Pediatric surgery	p	p	
Tuberculosis beds		bed	31	31	31	Obstetrics and gynecology	p	p	
Long-term care beds		bed	32	32	32	Obstetrics	p	p	
General beds		bed	33	33	33	Gynecology	p	p	
Total		bed	34	34	34	Rehabilitation	p	p	
Convalencece rehabilitation ward (regrouped)	General beds	bed	35	35	35	Radiology	p	p	
	Long-term care beds	bed	36	36	36	Anesthesiology	p	p	
Dementia ward (regrouped)		bed	37	37	37	Pathological diagnosis	p	p	
(6) Consultations covered by social insurance, etc. Circle one below.			38	38	38	Laboratory medicine	p	p	
1 Insured medical care institution			39	39	39	Emergency medicine	p	p	
2 Self-funded consultation only			40	40	40	Dentistry	p	p	
(7) Designated as an emergency institution Circle one below.			41	41	41	Orthodontics	p	p	
1 Available			42	42	42	Pediatric dentistry	p	p	
2 Not available			43	43	43	Dentistry and oral surgery	p	p	

Continued on the next page.

(10) Outpatients in September				(18) Official consultation hours								Provide total hours. (Consider 1 to 59 minutes as 0.5 hours.)															
Number of new outpatients			p			Regular consultation hours per week											hour										
(11) Prescriptions, etc.				Provide data of September.				Official consultation hours										Circle all the time periods when regular consultation is provided.									
Drug management guidance for inpatients (Number of times drug management guidance fees claimed in September)			times			Number of prescriptions for outpatients (Total in September)		Number of in-hospital prescriptions		times		Day of the week		Morning	Afternoon	6PM - 7PM	7PM - 8PM	8PM - 9PM	9PM - 10PM	10PM -							
Narcotics for medical use prescribed		1 Available		2 Not available		Monday		1		2		3		4		5		6		7							
Rules for how to prescribe the amounts of oral medicines				Circle one below.				Tuesday		1		2		3		4		5		6		7					
1 Based on the dose								Wednesday		1		2		3		4		5		6		7					
2 Based on the amount for a day								Thursday		1		2		3		4		5		6		7					
3 Both a dose and the amount for a day to be written								Friday		1		2		3		4		5		6		7					
4 No rules								Saturday		1		2		3		4		5		6		7					
(12) Residents				Provide the number of residents, if any, as of October 1.				Sunday		1		2		3		4		5		6		7					
1 With residents (p)		*Excluding resident dentists.						Holiday		1		2		3		4		5		6		7					
2 Without residents								(19) State of preventive measures against passive smoking																Circle the one that applies for each item below.			
(13) Discharge planning support staff				Provide the number of support staff, if any, as of October 1.				Total smoking ban on premises			1 Smoking is banned. 2 Smoking is allowed.																
1 With support staff (p)		*Only if the institution meets the criteria for addition of admission/discharge adjustments.						Smoking sections set up and measures taken to prevent smoke from flowing out.			1 Installed 2 Not installed																
2 Without support staff																											
(14) Medical assistants				Provide the number of assistants, if any, as of October 1.				(20) State of in-hospital childcare service for staff																			
1 With assistants (p)		* Fill out whether or not the institution meets the criteria for addition of a system of medical assistants.						Circle all that apply.																			
2 Without assistants																											
(15) Emergency care systems																											
Primary/secondary medical care system				Circle all that apply if multiple systems are in place.																							
1 Primary system (medical care institutions providing medical care to emergency patients of a mild degree at night and holidays)																											
2 Secondary system (emergency medical care institutions for patients requiring hospitalization)																											
3 Neither primary nor secondary systems in place																											
Emergency services at night (including midnight)		Available		Not available																							
Circle the one that applies for each item below.		Almost every day		Others																							
Diseases of internal medicine		1		2		3																					
Diseases of pediatrics (including pediatric surgery)		1		2		3																					
Diseases of surgery		1		2		3																					
Diseases of neurosurgery		1		2		3																					
Diseases of obstetrics (including delivery)		1		2		3																					
Multiple injury		1		2		3																					
Psychiatric emergency care system		1 With a system		2 Without system																							
Circle the one that applies for each item																											
Emergency services at night (including midnight)		Available		3 Not available																							
		1 Almost every day		2 Others																							
(16) Specialty outpatient service				Circle all that apply.																							
1 Smoking cessation outpatient service																											
2 Midwife outpatient service																											
(17) Use of external services		All		Part		Not outsourced																					
Circle the one that applies.																											
Meals (for patients)		1		2		3																					
Sterilization (treatment tools)		1		2		3																					
Maintenance and inspection (medical devices)		1		2		3																					
Laboratory test		1		2		3																					
Maintenance and inspection (medical gas supply facilities)		1		2		3																					
Cleaning		1		2		3																					
Transportation of patients		1		2		3																					
(21) Availability of ordering systems																											
Circle all that apply.																											
1 In place			2 Not in place			1 Exam			2 Radiology			3 Drugs			4 Nutrition			5 Others									
(22) Availability of Picture Archiving and Communication System (PACS)																											
1 In place			2 Scheduled to be introduced			3 No plan to be introduced			Filmless operation			1 All cases			2 Some areas												
									To be introduced in			1 FY2020			2 FY2021			3 FY2022			4 FY2023 or thereafter						
(23) Computerized medical records system																											
1 Installed to all areas of the institution			2 Installed to some areas of the institution			3 Scheduled to be installed			4 No plan to be installed			To be installed in			1 FY2020			2 FY2021			3 FY2022			4 FY2023 or thereafter			

(24) Computerization of medical data										(27) State of home medical care services conducted Excluding services by adjoining facilities Circle Available or Not available, and provide the number of cases where service was conducted in September.																												
(21) Ordering system is “1 in place.” (22) Picture Archiving and Communication System (PACS) is “1 in place.” (23) Computerized medical records system is “1 Installed to all areas of the institution” or “2 Installed to some areas of the institution”										Fill out only if any of the following applies																												
Location of data storage Circle all that apply.										Home services by medical care insurance, etc. 1 Available 2 Not available																												
1 Stored in server devices, etc. in the medical institution										Home visit by physician 01 cases																												
2 Stored by outsourcing external service										Regular home-visit medical care 02 cases																												
Use of ASP/SaaS (cloud-type)										Home-visit dental care 03 cases																												
1 Available 2 Not available										Emergency transport with physician 04 cases																												
Data user Circle one below.										Home-visit nursing care and guidance 05 cases																												
1 The responding medical institution only										Psychiatric home-visit nursing care and guidance 06 cases																												
2 Used in coordination with other medical institutions, etc.										Home-visit rehabilitation and management 07 cases																												
Availability of a network with other medical institutions, etc.										Giving medical instructions to home-visit nursing care station 08 cases																												
1 Available 2 Not available										Home end-of-life care 09 cases																												
How to provide data to patients Circle all that apply.										Home services by long-term care insurance 1 Available 2 Not available																												
1 On paper, film, etc.										Home care management and guidance (incl. care prevention service) 10 cases																												
2 Through an electronic method										Home-visit nursing care (incl. care prevention service) 11 cases																												
3 Data not provided										Home-visit rehabilitation (incl. care prevention service) 12 cases																												
SS-MIX storage Circle one below.										(28) Special care equipment Number of beds Number of patients served during September																												
1 Installed 2 Not Installed										Fill out 01-06 only if the institution meets the criteria or requirements for medical service payments.																												
(25) Availability of remote medical system Provide data of September.										ICU (Intensive Care Unit) 01 beds p																												
Remote diagnostic imaging										SCU (Stroke Care Unit) 02 beds p																												
1 Available Number of requests received (Total of _____ cases from _____ facilities.)										MFICU (Maternal Fetal Intensive Care Unit) 03 beds p																												
2 Not available Number of requests sent (Total of _____ cases to _____ facilities.)										Bioclean room (excluding operating room) 04 beds p																												
Remote pathological diagnosis										Radiotherapy room 05 beds p																												
1 Available Number of requests received (Total of _____ cases from _____ facilities.)										Chemotherapy room for outpatients 06 beds p																												
2 Not available Number of requests sent (Total of _____ cases to _____ facilities.)										07 applies only if the institution meets the criteria for management fees for NICU. (Including beds at “NICU” included in “management fees for comprehensive peripartum ICU”)																												
Remote home medical treatment/care support 1 Available Total number of inpatients (p)										NICU (Neonatal Intensive Care Unit) 07 beds p																												
2 Not available										Fill out 08-11 whether or not the institution meets the criteria or requirements for medical service payments.																												
(26) Medical safety system Circle the one that applies for each item below.										CCU (Coronary Care Unit) 08 beds p																												
<table border="1" style="width: 100%; text-align: center;"> <tr> <th rowspan="2"></th> <th colspan="9">Responsibility</th> </tr> <tr> <th>Physicians</th> <th>Dentists</th> <th>Pharmacists</th> <th>Nurses</th> <th>Clinical radiologists</th> <th>Clinical laboratory technologists</th> <th>Clinical engineers</th> <th>Others</th> <th>Not installed</th> </tr> </table>											Responsibility									Physicians	Dentists	Pharmacists	Nurses	Clinical radiologists	Clinical laboratory technologists	Clinical engineers	Others	Not installed	GCU (Growing Care Unit) 09 beds p									
	Responsibility																																					
	Physicians	Dentists	Pharmacists	Nurses	Clinical radiologists	Clinical laboratory technologists	Clinical engineers	Others	Not installed																													
Medical safety control (general) 1 2 3 4 5 6 7 8 9										PICU (Pediatric Intensive Care Unit) 10 beds p																												
Preventive measures against hospital infection 1 2 3 4 5 6 7 8 9										Depressurized room 11 beds p																												
Medical device safety control 1 2 3 4 5 6 7 8 9										(29) Palliative care Include those which do not meet facility criteria.																												
Drug safety control 1 2 3 4 5 6 7 8 9										Palliative care ward																												
Medical radiology safety control 1 2 3 4 5 6 7 8 9										1 Available Number of beds ()																												
Dedicated staff in charge of preventive measures against hospital infection										2 Not available Number of patients served during September ()																												
1 With staff (p) 2 Without staff										Palliative care team																												
Frequency of rounds of visits to inpatients as a preventive measure against hospital infection										1 Available Number of patients in September ()																												
1 Almost every day 2 Once or more a week 3 2-3 times a month										2 Not available (Regrouped) Number of patients who newly requested service ()																												
4 Once a month, approximately 5 Less than once a month										(30) Surgical operations Number of cases in September Number of devices																												
Management of maintenance program for medical device safety										Malignant tumor surgery 1 cases																												
Planning of maintenance program										Dialysis 2 cases																												
1 Centrally managed 2 Managed by ward/department 3 Others										Delivery (incl. normal delivery) 3 cases																												
Implementation of maintenance program										Cesarean section (regrouped) 4 cases																												
1 Centrally managed 2 Managed by ward/department 3 Others										Painless delivery excluding cesarean section (regrouped) 5 cases																												
Availability of patient consultants										Delivery assistance Round off to the first decimal place.																												
1 Available 2 Not available										1 Available Number of physicians (full-time equivalent) . p																												
2 Not available										Number of midwives (full-time equivalent) . p																												
Availability of in-house maternity section										Availability of in-house maternity section 1 Available 2 Not available																												

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(31) Exams conducted				Number of patients in September	Number of devices	(34) Availability of home-visit dental care																								
* Number of patients includes those who went through exams associated with surgery.						<div>1 Available</div> <div>2 Not available</div>																								
Bone mineral density exam		01		p																										
Bronchofiberscopy*		02		p																										
Upper endoscopy*		03		p																										
Colonoscopy*		04		p																										
Serial angiography		05		p																										
DSA (regrouped)		06		p																										
Cardiovascular DR (regrouped)		07		p																										
Mammography		08		p	devices																									
RI exam (scintigram)		09		p	devices																									
SPECT (regrouped)		10		p	devices																									
PET	PET	11		p	devices																									
	PETCT	12		p	devices																									
CT	Multislice CT	64-slice or more	13	p	devices																									
		16-slice - 64-slice	14	p	devices																									
		4-slice - 16-slice	15	p	devices																									
		Under 4-slice	16	p	devices																									
Others		17		p	devices																									
MRI	3.0T or higher		18	p	devices																									
	1.5T - 3.0T		19	p	devices																									
	Under 1.5T		20	p	devices																									
3D image processing		21		p																										
Coronary CT/Heart MRI (regrouped)		22		p																										
(32) Radiotherapy conducted				Number of patients in September	Number of devices																									
Provide the number of patients based on the number of irradiation records or exam records.																														
Targeting device	X-ray simulator	1	p	devices																										
	CT simulator	2	p	devices																										
Radiotherapy planning system		3	p	devices																										
Radiotherapy (external irradiation)		4	p																											
Linear accelerator/Microtron (regrouped)		5	p	devices																										
Gamma Knife/CyberKnife (regrouped)		6	p	devices																										
Radiotherapy (intracavitary irradiation/implant radiation)		7	p																											
RALS (regrouped)		8	p	devices																										
High-precision irradiation, e.g., IMRT (Intensity-Modulated Radiation Therapy)		9	<div>1 Available</div> <div>2 Not available</div>																											
(33) Dental care equipment						Circle all that the institution owns.																								
<div>1 Dental chair (chairs)</div> <div>* Enter the number of dental chairs owned by the institution.</div>																														
2 Dental panoramic X-ray equipment																														
3 Dental CT equipment																														
4 Microscope for surgery																														
5 Sterilization equipment (Autoclave, etc.)																														
6 Portable dental unit																														
(36) Working systems of nursing staff in wards																														
Provide information on working systems of nurses/assistant nurses by ward.																														
Determine the ward by the most prevalent type of beds if the ward has multiple types of beds.																														
		Nurses/assistant nurses assigned		Period (Shift)		Make-up of a nurse unit (By number of nurses/assistant nurses)																								
						1		2		3 or more																				
General ward	Three-shift system	p		Twilight shift																										
				Midnight shift																										
		Two-shift system		p		Night shift																								
Duty system/others		p		Night shift																										
Long-term care ward	Three-shift system	p		Twilight shift																										
				Midnight shift																										
	Two-shift system		p		Night shift																									
Duty system/others		p		Night shift																										
Psychiatric/tuberculosis ward	Three-shift system	p		Twilight shift																										
				Midnight shift																										
	Two-shift system		p		Night shift																									
Duty system/others		p		Night shift																										
<div>(Example) A ward under a three-shift system with 20 nurses/assistant nurses forming nursing units (3 persons for twilight shift and 2 for midnight shift per unit)</div> <table border="1"> <tr> <th rowspan="2"></th> <th rowspan="2">Nurses/assistant nurses assigned</th> <th rowspan="2">Period (Shift)</th> <th colspan="3">Make-up of a nurse unit (By number of nurses/assistant nurses)</th> </tr> <tr> <th>1</th> <th>2</th> <th>3 or more</th> </tr> <tr> <td rowspan="2">Three-shift system</td> <td rowspan="2">20 p</td> <td>Twilight shift</td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Midnight shift</td> <td></td> <td>1</td> <td></td> </tr> </table>													Nurses/assistant nurses assigned	Period (Shift)	Make-up of a nurse unit (By number of nurses/assistant nurses)			1	2	3 or more	Three-shift system	20 p	Twilight shift			1	Midnight shift		1	
	Nurses/assistant nurses assigned	Period (Shift)	Make-up of a nurse unit (By number of nurses/assistant nurses)																											
			1	2	3 or more																									
Three-shift system	20 p	Twilight shift			1																									
		Midnight shift		1																										
(37) Training for new nursing staff																														
<div>1 With new nursing staff</div> <div> <div>1 Training provided based on the training guidelines for new nursing staff.</div> <div>2 Training provided but not based on the training guidelines for new nursing staff.</div> <div>3 Training not provided for new nursing staff.</div> </div>																														
2 Without new nursing staff																														